



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

SINHGAD COLLEGE OF
COMMERCE, KONDHWA, PUNE

- Name of the Head of the institution **Dr.Makarand Wazal**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **02067571197**
- Mobile No: **8411887372**
- Registered e-mail **mh_scock@sinhgad.edu**
- Alternate e-mail **principal.scoc@sinhgad.edu**
- Address **Sector No.40/4, Near PMC Octroi post, On Kondhwa-Saswad Road**
- City/Town **Pune**
- State/UT **Maharashtra**
- Pin Code **411048**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **Savitribai Phule Pune University, Pune**
- Name of the IQAC Coordinator **Assistant Professor Dr. Snehal Gaur**
- Phone No. **02067571197**
- Alternate phone No. **02067571198**
- Mobile **9960221363**
- IQAC e-mail address **mh_scock@sinhgad.edu**
- Alternate e-mail address **aqar_scoc@sinhgad.edu**

3. Website address (Web link of the AQAR (Previous Academic Year))

http://www.sinhgad.edu/sinhgad-institutes-acs/college-pages/SCOC_Sr/pdfs/AQAR_2019-20.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

[http://www.sinhgad.edu/sinhgad-institutes-acs/college-pages/SCOC_Sr/pdfs/Academic calenda 2020 2021 _SCOC.pdf](http://www.sinhgad.edu/sinhgad-institutes-acs/college-pages/SCOC_Sr/pdfs/Academic%20calenda%20202021_SCOC.pdf)

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.36	2011	16/09/2011	15/09/2016

6. Date of Establishment of IQAC

09/01/2012

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Encouraged faculty members to enrolled and complete Ph.D. and to do more research. 2. Strengthen extension activities through NSS and Student Council Cell and also inculcate values of social responsibility among students. 3. More focus was given to Student Centric Activities by conducting seminars, guest lectures, group discussions, and Student Training Programme for SY/TY students to enhance their skills.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.To conduct IQAC Meeting for future planning and quality improvement of Academics and Research	1.Conducted two IQAC Meeting and implemented plans accordingly
2. to Conduct Guest Lecture	2. Conducted Guest lecture on Investor Awareness Program and Career opportunities in Financial Marktes.
3. To celebrate Teacher's Day	3. Celebrated Teacher's Day

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	19/01/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	SINHGAD COLLEGE OF COMMERCE ,KONDHWA , PUNE
• Name of the Head of the institution	Dr.Makarand Wazal
• Designation	Principal
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• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
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• Name of the IQAC Coordinator	Assistant Professor Dr. Snehal Gaur				
• Phone No.	02067571197				
• Alternate phone No.	02067571198				
• Mobile	9960221363				
• IQAC e-mail address	mh_scock@sinhgad.edu				
• Alternate e-mail address	aqar_scoc@sinhgad.edu				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.sinhgad.edu/sinhgad-institutes-acs/college-pages/SCOC_Sr/pdfs/AOAR_2019-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.sinhgad.edu/sinhgad-institutes-acs/college-pages/SCOC_Sr/pdfs/Academic_calenda_2020_2021_SCOC.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.36	2011	16/09/2011	15/09/2016
6.Date of Establishment of IQAC			09/01/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
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3. To celebrate Teacher's Day	3. Celebrated Teacher's Day	
13.Whether the AQAR was placed before statutory body?	Yes	

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	19/01/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	11/03/2022

15. Multidisciplinary / interdisciplinary

Yes. College provides different options to the students to study different specilizations, and Add-on courses are available.

16. Academic bank of credits (ABC):

As per the New Education Policy(NEP) , the institution has planned to provide guidelines to the students about the Academic Bank of Credit.

17. Skill development:

The Institution has planned to provide more skill development certificate courses for the students to improve their skills and abilities to face the competitive world.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Yes. The concepts of academics are described in the Regional language if the local state students face problems in understanding. Also, the concepts are illustrated in Hindi if out of state students raise queries or need explanation. All the students including out of state students show their regional cultural talent and speciality through various programmes in the cultural fest especially in Sinhgad Karandak.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The institution focuses the outcome based education, for which it encourages the students for On job training, Internship in various forms for making them understand the practical use of education.

20. Distance education/online education:

NIL

Extended Profile

1.Programme

1.1	4
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	914
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	189
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	315
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	21
Number of full time teachers during the year	

File Description	Documents
Data Template	View File
3.2	17
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	20
Total number of Classrooms and Seminar halls	
4.2	317175
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	154
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college does have a mechanism for well-planned curriculum delivery and documentation. The college is affiliated to Savitribai Phule Pune University (SPPU) and offers B.COM, BBA, BBA (CA) and M.Com courses. All the courses are designed by Savitribai Phule Pune University (SPPU) and accordingly yearly teaching plan are prepared by each department. Faculty prepare their teaching plan according to the syllabus.</p> <p>As per the guidelines of the board of studies of the affiliated University the Time-Table committee frames the time-table and Academic calendar is prepared keeping in mind all the curricular and co-curricular aspects. The College examination committee plans and conducts Internal Examination and skill development activities as per the guidelines of affiliated University.</p>	

A variety of teaching methodology is used by the faculty for the effective delivery of the curriculum. Classroom teaching methods such as Chalk and Blackboard method, ICT-enabled teaching-learning method, Case studies, Group discussion, Seminars by students, Paper presentation by the students, Project work, dissertations are conducted based on needs of different subjects are regularly used. Information regarding time table, exam schedule and various circulars issued by the university are displays on the college notice board, website as well as over official WhatsApp group.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NIL

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Yes, the institution adheres to the academic calendar. As per the guidelines of the board of studies of the affiliated University the Time-Table committee frames the time-table at the beginning of the academic year. Academic calendar is prepared keeping in mind all the curricular and co-curricular aspects.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.sinhgad.edu/sinhgad-institutes-acs/college-pages/scoc_sr/pdfs/Academic_calendar_2020_2021_SCOC.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs

during the year

00

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institution is an affiliating college that through its co-curricular activities tries to inculcate values and ethics among its students. It ensures not only effective curriculum delivery but also makes every effort to impart a holistic education that goes beyond the curriculum through myriad activities conducted throughout the year. Through these programmes students imbibe universal moral and social values, sensitivity towards gender issues and environmental consciousness. 1. Environmental education through projects, field work, Students are also encouraged to participate indifferent programmes like online quiz contests organized by other Institutions for enhancing awareness related to the environment. 2. Value education through the project. 3. Human values promoted through the activities of the NSS, NSS Department is working for illuminating the young minds of the duties and responsibilities of the citizens of this country.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

291

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://forms.gle/5Sn1SrfUNsjY3pPB7

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1800

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

189

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution organizes various programs for special programs for advanced learners like, quiz competition, presentations, guest lectures, test, assignment etc.

For slow learners conducted various additional activities like, revision lectures, repetitive tests & evaluation, assignments, provided question banks etc.

File Description	Documents
Link for additional Information	NIL
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
914	18

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Under student centric methods, such as experimental learning, participative learning and problem solving methodologies institution have arrange Group discussions, Industrial visits, Projects, Practicals, Presentations, Guest lecturers, works shops etc.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://docs.google.com/forms/d/e/1FAIpQLSfOFvj-yTANO3VS3GOVV4p4JPuB66CVAb2ArHnkYAKd2aZfMg/viewform?usp=sf_link

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Yes, during the year 2020-21 teachers use various online platforms for making teaching learning process more interactive and effective. Such as Zoom, Google Class room, You Tube audio and vidio's were share to enhance the knowledge of students. Online notes were shared, case studies were discussed, PPT presentations were taken.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://scoc.sinhgad.edu/wp-content/uploads/2023/05/ICT.docx.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

182

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The college frequently undertakes following steps for transparent and robust mechanism:

1. Program structure, CIE pattern, and weightage of internal assessment is communicated to students at the beginning of the academic year by every subject teacher.
2. Internal evaluation modules are different for different programs. Modules are : assignments, unit tests, term end examination, practical performance throughout the year, visits and study tour reports, viva throughout the year
3. The time tables, seating arrangements of respective examinations are displayed on the notice board of the college.
4. Supervisions charts are prepared and attendance records of the students are maintained. 5. Generated question papers are securely delivered to the student at the time of examination under the observation of the departmental Examination Coordinator and head of the Department.
6. Head of the department monitors and makes sure of the transparent internal evaluation throughout the year.
7. Class Wise marks of subjects are compiled by class teachers. The compiled marklists of unit tests and internal examinations are circulated to students in time.
8. Under the supervision of the head and principal, the internal marks of the students are uploaded on the university web portal.

File Description	Documents
Any additional information	View File
Link for additional information	http://scoc.sinhgad.edu/wp-content/uploads/2023/05/Examination Mechnism.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The students are having right to redress their grievances related

to internal examination such as discrepancy in marks, of internal marks of unit tests, assignment, presentations etc to the examination committee. Once a student approaches the HOD with the written application, the HOD consults with respective faculty member about the issue and resolves

File Description	Documents
Any additional information	View File
Link for additional information	http://scoc.sinhgad.edu/wp-content/uploads/2023/05/Examination Mechnism.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Yes, Teachers and students were aware of stated programmes and course outcomes of the programmes offered by the institution very well and carried out successfully.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.sinhgad.edu/sinhgad-institutes-acs/college-pages/SCOC_Sr/pdfs/Programme Outcome%20 Course%20Outcome_2020-21.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college is affiliated to SPPU. Every outcome has a specific set of objectives which are approved by the Board of studies of SPPU Pune. Course Outcomes of the respective subject is desined by considering these objectives. Learning outcomes are based on fundamental knowledge, application and interdisciplinary learning

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.sinhgad.edu/sinhgad-institutes-acs/college-pages/SCOC_Sr/pdfs/Programme_Outcome%20Course%20Outcome_2020-21.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

306

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://scoc.sinhgad.edu/wp-content/uploads/2023/05/Annual-report-2020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.sinhgad.edu/sinhgad-institutes-acs/college-pages/SCOC_Sr/pdfs/SCOC_Student_Satisfaction_Survey_2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
0	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
01	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
College has organised Program on Gender equality to make aware students about rights and responsibilities at workplace from Gender Equality point of time.	
File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File
3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year	

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

01

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

01

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has always worked for the mission of providing the best possible infrastructure to create an effective teaching-learning environment through extensive use of ICT. Over the years the infrastructure of the institution has been upgraded keeping in mind the developments and rising demands in the education sector. State-of-the-art technology is made available in the classrooms.

Teaching Learning activities - classrooms, technology enabled learning spaces, seminar hall, laboratories.

Classrooms- All the classrooms have been renovated on modern lines with comfortable and space saving furniture, Wi-Fi connectivity, and some classrooms are with LCD facilities , Lecture Capture facility, vitrified tiled floors, complete air conditioning, power back up etc.

Seminar hall- A dedicated seminar hall with audio-visual facilities is in place for regular use. Along with it, many of the big classrooms also being used as seminar hall.

Water cooler- Every floor there is a water cooler service is provided

Laboratories-. Computer labs are there for practical of IT related subjects.

The college library is equipped with printer, big reading hall and spacious digital library also.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.sinhgad.edu/sinhgad-institutes-ac/college-pages/scoc_sr/pdfs/4.4.2%202020-21.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate physical facilities which are augmented from time to time for conducting curricular, co-curricular and extracurricular activities efficiently.

Student activities - Cultural, sports, indoor and outdoor games, gymnasium, auditorium, NSS,NCC, cultural activities, public speaking, communication skills development, yoga, health andhygiene etc. Cultural - The auditorium is available for extracurricular activities of the institution like cultural functions, orientationprogrammes,medical camps,college fest andawareness seminars. A stage in the common ground is also used for cultural activities and functions like celebration of Independence day, Republic day etc.. Sports - The common ground is used for the Annual Sports Meet of the institution.andused for sporting activities like throwball, badminton, basketball. Games(Indoor)- Common Room cum Gymnasium is equipped with Carrom board, Table Tennis board and Chess board. Games(Outdoor) -The common ground is used for sporting activities like cricket, badminton, throw-ball, badminton, basketball. Gymnasium-Common Room cum Gymnasium is equipped with modern gym equipments (Exercise Cycle, Exercise Ball, Treadmill, Fitness Bench, Twister machine etc.) for exercising. Classrooms are available for students' society meetings. Thereis a dedicated space for career counselling and placement unit. NSS:Camps and other activities are carried out regularly. The college provides infrastructure and funds for allNSS activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.sinhgad.edu/sinhgad-institutes-ac/college-pages/scoc_sr/pdfs/4.4.2%202020-21.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.sinhgad.edu/sinhgad-institutes-ac/college-pages/scoc_sr/pdfs/4.4.2%202020-21.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software : Autolib-Library management System

Nature of automation : Fully Automated

Version : 1.0.0

Year of Automation : 3rd oct. 2009

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
Nil	
File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
00	

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

NIL

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Number of Computers

154

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical facilities including Laboratories, Classrooms and Computers etc. are made available for the students. Physical facility-

- Class rooms- Regular cleaning of the classroom is done by the nonteaching staff of the college. Cleanliness of the classroom is monitor by the class teachers, in case of any complain regarding classroom , class teachers inform to the staff secretary, major problems are discuss with principal and necessary action is taken
- Academic facility- • Library - Regular dusting and cleaning of library ambience and books is done. The annual purchase books and journals are done with the input given by the subject teachers.
- Sports Room and Gym- A well equipped sports room attached with Gym is available in campus for the students. College gets the SPPU grand for sports equipments. Physical director takes charge of student's sports need and grievances if any. Our students took participation in various intercollegiate spots competition.
- Computer Labs - College have 4 computer labs. Students of BBA (CA) are provided with the well equipped labs. In case of any technical problem subject teacher inform the issue to Lab Instructor .Maintenance and support are carried out by system administrators. Regular up gradation is carried out for computers and software. To maintain computer literacy among BCOM and BBA students computer labs are available.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://scoc.sinhgad.edu/wp-content/uploads/2023/05/Adobe-Scan-30-May-2023.pdf

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
10	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
5	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above

File Description	Documents
Link to institutional website	NIL
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

116

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

116

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

226

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

08

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

NIL

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Registration process has been started.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

To be the frontrunners in providing quality learning experience by creating and persisting:

- An atmosphere that stimulates the intellect and inculcates the pursuit of knowledge and excellence.
- Developing hard core professionals with excellent competencies and communication skills.
- Delivering the very best of human resources and technology.
- Fulfilling moral and social responsibility towards society.

MISSION

- We, at Sinhgad College of Commerce are committed to excel and willing to be judged by the highest standards in education. We aim to nurture the inherent potential in students through diverse and novel ideas of education. We believe in accepting technology and also trust the roots of knowledge in conventional methods. Our faculty and resources encourage our students to dream, dare and broaden their perspectives and achieve the impossible.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Decentralization and operational autonomy available to various departments lead to good results and ease in functioning.
- The Administration Department of the college also has autonomy for its operations.
- The institution promotes participative management. Various different committees at institutional level and departmental

level are responsible for planning and execution.

The institution firmly believes that achievement of quality is every employee's responsibility and everyone in the institution has a role in contributing towards achievement of excellence. Faculty members have an opportunity to contribute their innovative ideas leading to improved processes and thereby achieve higher quality results.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has adopted ICT for teaching-learning process. During the COVID-19 pandemic and subsequent lockdown, the college adopted an on-line teaching-learning process using Zoom platform. For the successful implementation of online teaching-learning process, the teachers attended various Online training programme to familiarize them with the virtual platform for live classroom teaching. The teachers undertook the training of using virtual whiteboard during online teaching. During the Online teachers training, the teachers took the training of scheduling classes, uploading study materials, downloading students attendance, screen sharing facility for quick sharing of PPTs/PDFs/Word, etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NIL
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has various bodies for smooth exercise of work at all levels and departments. For smooth and efficient functioning, the college has College development committee, consisting of 11

members. These members includes President, Secretary, Vice-President (HR), Vice-President (Admin), Principal, Directors of sister concern, teaching staff as well as non-teaching staff. The role of LMC is to fill the vacancies of teaching and non-teaching staff of the college, as and when they occur.

Service Rules and Procedures for Recruitment of staff are guided by the Savitribai Phule Pune University (SPPU), and the rules of UGC, as amended from time to time. The recruitment rules for the teaching and non-teaching staff, alongwith the eligibility criteria, are as per the rules prescribed by the UGC.

File Description	Documents
Paste link for additional information	NIL
Link to Organogram of the Institution webpage	NIL
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **Gratuity, Medical Insurance, Group Insurance Scheme and EMBF are applicable to the Teaching Staff.**
- **Non-Teaching Staff is entitled to Provident Fund, Medical Insurance, Group Insurance Scheme ,Gratuity and EMBF.**

- in addition to this, various other facilities are provided both teaching and non teaching staff within the campus , such as Sibar Canteen , Mess, Bank and ATM Facility , Health Care Centre, Nescafe Area, Stationery , GYM

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

NIL

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is an Internal Performance Appraisal System for all its staff members. The Principal monitors and evaluates the performance of all its staff and communicates the area of improvement. The Online Students Feedback is taken about all the

teachers subject-wise. There are Grievance Redressal and Suggestion Box placed within the institute, so that students can express their queries and concerns about the teachers. These all are scrutinized and assessed by the Principal, who further communicates the outcomes with the staff members.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a three tier audit system to audit all the financial transactions by external, internal as well as Statutory auditors. The books of accounts and the supporting evidences are subjected to external ,internal and statutory audit. The internal audit practices are carried out to monitor financial management of the institution to ensure sound financial position. Every year, the External audit and Statutory Audit is carried out to ensure total compliance with statutory requirements and obligations.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution always ensures that the funds/resources are collected on timely basis, and are utilized in the best possible way. The main sources of receipts are fees collected from students, grants from University and other miscellaneous incomes received from the sale of old newspapers, scraps, etc. Fees collection is done in a systematic way within time frame. The resources are carefully allocated to meet overall administrative requirements including recruitment of staff as and when required, infrastructural upgradations and maintenance, etc.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has focused on mental well-being of the students. These programmes have tried to address the variety of mental health issues faced by the students, who comes from multi-cultural background and from different cities. The discussions help the students to identify their areas of concerns, and the interactions give them the opportunity to vent their anxieties and woes. Such programmes initiated by IQAC, are now held at regular intervals and have become integral part of the college activities. During the period of pandemic and lockdown, such sessions were held on the virtual platform to take care of the students' mental health and to uplift their spirits.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The regular meetings of the IQAC internally as well as with the Principal and different committees are conducted to ensure improvement in all possible areas. Regular feedback obtained from different stakeholders helps in proper identification of the target area. The major tasks set-up by the IQAC in the last year was to take care of the mental health issues of the students during the pandemic times.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://scoc.sinhgad.edu/wp-content/uploads/2023/05/Annual-report-2020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

NIL

File Description	Documents
Annual gender sensitization action plan	NA
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NA

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

1. Solid Waste Management Biogas plant installed runs on biodegradable waste from college dorms, mess halls, canteen sewage, and lawn/garden vegetation garbage. Capacity of biogas plant with 800 kg . Approximately 30kg of methane (CH₄) is getting generated. 2. Waste Water Management Recycling of waste water of sewage generated in college and hostel building toilets are done through STP. The sewage of the college hostel, canteens, and mess is used in Biogas plant which has a capacity of 25,000 liters. Capacity of Sewage Treatment Plant is 1.5 lakh liters/day. All the trees, lawns in the campus is maintained through it. 4. E-Waste Management: "E-waste" is informal name for electronic products nearing the end of their "useful life". E-wastes are considered dangerous; some electronic products contain materials that are hazardous threat to human health and environment. Hence, Discarded Electronic and computer accessories are sold through auction to a licensed vendor (Poona E-waste Associate) on periodical basis. 5. Waste Recycling System Institute is having well established system for the waste recycling. The institute has a water softener and sewage treatment plant. The solid waste generated in the campus is collected periodically and it is fed to the biogas plant.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	http://scoc.sinhgad.edu/wp-content/uploads/2023/05/7.1.3-2020-21.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

A. Any 4 or all of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

We have a diversified student and faculty base at our institute from various demographic-regions, religions and socio-economic backgrounds. We have students from different states of India and Asian and African countries who add up to the diverse culture. At our institute, We are trying to maintain 'uniqueness' inculcating the value of 'togetherness' among all the members of the institution. Every year the college organizes "International Student Meet" where the head of the institution interacts with the students academic related problem and provide solutions. The parent organization i.e. Sinhgad Technical Education Society (STES) has a separate "International Cell" to facilitate issues related to international students. The Sinhgad Technical Education Society also organizes separate "Sinhgad Sports and Cultural Activities" for all International students of STES's. At our Institute, we conduct various courses and programs to enhance the students mental health, IQ, Academic knowledge, Extra Curriculum activities and overall personality development.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File
7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	
<p>In observation of the importance of inculcating the constitutional obligations, values, rights, duties and responsibility in both staff and students a tour College and taken the initiation of introducing the Constitution of India as an audit course to its students besides organizing sensitization and awareness programmes in the college regarding Human Rights, Fundamental Rights, Legal Awareness, Traffic Awareness, Civil Safety, Values.</p>	
File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File
<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>C. Any 2 of the above</p>

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Yes ,the institute Celebrate Birth And Death Anniversaries of Legends, with various days like Teacher Day, International Women's Day, International Yoga Day etc. Due to Pandamic situation these events celebrated on virtual bases through Zoom Platform.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: Choice Based Credit System (CBCS) 1) Title of the Pre Implementation of Choice Based Credit System (CBCS) for First Year & Second Year student of BBA, BBA (CA) B.Com.

2) **Goal:** The goal of CBCS emphasizes on student centric teaching and learning process. This pattern focusses on the Concurrent Evaluation' i.e. continuous evaluation throughout the course provides a platform for the students, to enhance their communication presentation skills as well as to provide basic and advanced techno knowledge to students.

3) The Context: Looking at the competition an requirements for the students who wish to study abroad, this CBCS pattern and modules the students to learn and stay competitive. This pattern enhance skills of the students by learning different Add-on courses apart from regular curriculum. 4) The Practice: The Teachers teaching the course CBCS Pattern has the flexibility to design the different components student evaluation. Based on different subjects, the teachers consivarious assignments, Presentations, Mini-Projects, Group Discussio Business Exposure as per specializations etc. The students can get a platform to learn and improve their employability skills. 5) Eviden Success: The students response for the components of evaluation w commendable. They actively participated in all the activities conduct the respective subject teachers. 6) Problems Encountered and Resou Required • Absenteeism was maximum because students find it difficul Burdensome. • Some students do not attend due to laziness and other treasons. Recourses required are as follows: • Fully trained Instruct Classroom • LCD • Stationary Best Practices II: Celebration of Birth And Death Anniversaries of Legends. 1.) Title of the Practi Celebration of Different Days by paying tribute to the social reforme freedom fighters was initiated. 2) Goal: This Practice inculcates patand respect to our social reformers by remembering them. The student give information about these legends through their speech. The hardshichallenges faced by these reformers and their response to these situ could give a great learning to the students. 3) The Context: This ac was initiated so as to pay tribute to the social reformers and firefighters. 4) The Practice: The birth and death Anniversaries coming imonth are noted. Based on the occasion, the things that can be done planned accordingly. The Garland and the flowers are offered to the frame of the Legend .A small programme is organized where the Student Teachers gathered give a speech remembering the legend. 5) Evidenc Success: Evidence of success reflects through the gathering of the stand faculty members for the function. Many students are also interes deliver their speech. 6) Problems Encountered and Resources Required number of participants are limited.

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File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We have a demographic diversity at our institute as the students as well as faculties come from diverse regions, religions and socio-economic backgrounds. We have students from different states as well as International students coming from Asian and African countries who add up to diverse culture. At our institute, we are trying to maintain 'uniqueness' by inculcating the value of 'togetherness' among all the members of this institution. Every year college organizes "International Student Meet" in which head of the institution interacts with the students to understand their problems related to academics. The parent organization i.e Sinhgad Technical Education Society has a separate "International Cell" to facilitate all issues related to international students. The Sinhgad Technical Education Society also organizes separate "Sinhgad Sports and Cultural Activities" only for all International students of STES's.

http://www.sinhgad.edu/sinhgad-institutes-acs/college-pages/scoc_sr/pdfs/7.3%20Institutional%20Distinctiveness%202020-21.pdf

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To Prepare for NAAC re-accreditation.
2. To prepare and come up with different ideas so as to execute the CBCS Pattern in more effective way.
3. To provide more infrastructure facility for online Teaching and Learning.

